

PROMOTION CHECKLIST

Name _____

Rank _____

Unit Number _____

CAPID _____

Date _____

Reference: CAPM 50-17 and CAPR 35-5

Promotion Checklist: Duty Performance Promotions

Minimum Requirements for Promotion to:

SECOND LIEUTENANT

Date of Grade: _____

- _____ 21 Years of Age
- _____ High School Graduate
- _____ Complete Level I and CPPT (Orientation Program Certificate)
- _____ 6 Months as CAP Member
- _____ Active Member, Meriting Promotion

FIRST LIEUTENANT

Date of Grade: _____

- _____ Minimum Requirements
- _____ Technician Specialty Rating
- _____ 12 Months as Second Lieutenant

CAPTAIN

Date of Grade: _____

- _____ Minimum Requirements
- _____ Squadron Leadership School (SLS)
- _____ ECI Course 13 (CAP Officer's Course)
- _____ Completion of Level II (Certificate of Proficiency)
- _____ 18 Months as First Lieutenant

MAJOR

Date of Grade: _____

- _____ Minimum Requirements
- _____ Complete Level III (Grover Loening Aerospace Award)
- _____ Command or Staff Position for one (1) Year
- _____ Corporate Learning Course (CLC)
- _____ Senior Specialty Rating
- _____ Two National, Region, or Wing Conferences
- _____ Three (3) Years as Captain

Lieutenant Colonel

Date of Grade: _____

- _____ Minimum Requirements
- _____ Completion of Level IV (Paul E. Garber Award)
- _____ Command or Staff Position for two (2) Years
- _____ Region Staff College or Squadron Officer's School
- _____ Master Specialty Rating
- _____ Serve as a Staff Member for SLS/CLC or National, Region, or Wing Conference
- _____ Presentation to a Non-CAP group or Prepare an Aerospace Manuscript for Publication
- _____ Four (4) Years as Major

I certify the above listed member is a current member and all training requirements have been met and appear on the STR dated _____.

Wing Use Only

MML _____, DP
STR _____, ETP

To: Wing/CC

From: Chaplain
Promotion Board

Approved
Denied

Signature _____

Date _____

Unit Commander's Signature _____

Date _____